

# Sample Job Description with DCES Competencies

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**Company Name**

<b>Job Title:</b>	Diabetes Care and Education Specialist (DCES)	<b>Job Category:</b>	
<b>Department/Group:</b>		<b>Job Code/ Req#:</b>	
<b>Location:</b>		<b>Travel Required:</b>	
<b>Level/Salary Range:</b>		<b>Position Type:</b>	Position Type (i.e.: full-time, part-time, job share, contract, intern)
<b>Job Summary:</b>		<b>HR Contact:</b>	
<p>The diabetes care and education specialist (DCES) delivers comprehensive and seamless services that bridge the gap and integrate clinical and self-management aspects of diabetes and cardiometabolic care. The DCES is an integral part of the interprofessional team and provides collaborative, comprehensive and person-centered care, and education conducive to behavior change and improved quality of life across the lifespan. The DCES supports and advocates for people affected by diabetes to optimize quality care. The DCES promotes self-management to achieve individualized behavioral and treatment goals that reduce risks and optimize health outcomes.</p>			
<b>Reports to:</b>			
<b>Supervises:</b>			
<b>Job Description</b>			
<b>ROLE AND RESPONSIBILITIES</b>			
<p>Below are examples of what could be used for the roles and responsibilities of a DCES. For a full list of the DCES competencies by domain, please use the following links: <a href="#">Clinical Management Practice and Integration</a>, <a href="#">communication and advocacy</a>, <a href="#">person-centered care and counseling across the lifespan</a>, <a href="#">research and quality improvement</a>, <a href="#">systems-based practice</a>, <a href="#">professional practice</a>.</p> <ul style="list-style-type: none"> <li>• Integrates skills and knowledge of pathophysiology, epidemiology, clinical management, cardiometabolic conditions, and self-management of diabetes into clinical practice.</li> <li>• Advocates for and communicates about improved quality of care and outcomes for those living with, at risk for, and affected by diabetes and cardiometabolic conditions.</li> <li>• Actively participates in the quality improvement (QI) process and adapts practice/process based on QI findings.</li> <li>• Partners with individuals to deliver care and education conducive to behavior change and improved quality of life for self-management of diabetes and cardiometabolic conditions across the lifespan.</li> <li>• Contributes to research and applies current research and evidence-based care to practice.</li> <li>• Applies business principles, systems practice, and population health management to support achievement of the Quadruple Aim (reduced costs, better outcomes, improved experience, and improved work life for healthcare providers).</li> <li>• Applies the AADE7 self-care behaviors to educate on and initiate behavior change.</li> <li>• Engages in lifelong learning and serves as a role model of professionalism.</li> <li>• Provides quality diabetes self-management education and medical nutrition therapy (limited to Registered Dietitians) in individual and group settings based on assessed needs. Utilizes appropriate teaching techniques that are sensitive to the learning preferences of the person with prediabetes or diabetes.</li> <li>• Follows the ADCES Diabetes Education Accreditation Program requirements which are based on the National Standard of Diabetes Self-Management and Support Guidelines.</li> </ul>			

- Completes comprehensive assessments for each patient including emotional and behavioral health, interprets personal health data, develops an individualized care plan based on the patient' assessed needs and goals and promotes successful self-management.
- Documents all individual contacts/visits in the Electronic Health Record and outcomes data base according to the guidelines in a timely manner.
- Collaborates, advocates, and confers other members of the diabetes care team in developing person-centered diabetes plans.
- Advocates for and supports technology-enabled diabetes education and care, in individual and population health diabetes services.
- Collaborates with community partners to establish and maintain on-going support options.
- Contributes to the achievement of established department goals and objectives and adheres to department policies, procedures, quality standards and safety standards. Complies with governmental and accreditation regulations.
- Participates in meetings, serves on committees, and represents the department and hospital/facility in community outreach efforts as appropriate.
- Performs other duties as assigned.

**MINIMUM QUALIFICATIONS AND EDUCATION REQUIREMENTS**

Bachelor's degree in nursing, dietetics/nutrition/pharmacy

**Experience**

Diabetes self-management education and support experience preferred.

**License/Certification/Registration**

- Valid license based on location of practice as a Dietitian (must be registered by the Commission on Dietetic Registration), or Registered Nurse, or Registered Pharmacist
- Certified Diabetes Care and Education Specialist or BC-ADM credential preferred/eligible. If not already DCES or BC-ADM will sit for the certification examination within 24 months of hire date.

**PREFERRED SKILLS**

- Excellent verbal and written communication skills.
- Basic computer skills including use of Microsoft Office.
- Has working knowledge of diabetes technology.
- Highly organized and strong attention to detail.
- Strong problem solving and critical thinking skills.
- Must be able to work with a diverse patient population and have exceptional customer service skills.

**WORKING CONDITIONS/PHYSICAL REQUIREMENTS**

- ADA: Some skills/physical requirements can be altered and appropriate accommodations or use of adaptive equipment will be made in accordance with the ADA. Associates should discuss accommodations and provide medical documentation to Occupational Health.
- ATTENDANCE: Regular job attendance is an essential job function.
- May be required to travel to various locations as needed. Reliable transportation may be required.
- Working at another site and/or other departments or programs may be required.
- DIRECT PATIENT CARE/CONTACT: Exposure to patients, visitors, and family members with a variety of physical and psychiatric/mental health conditions. Visual acuity including color vision. Ability to hear and orally communicate. Ability to read, comprehend, and write English language. Manual dexterity.

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:		Date/Time:	