

## Standard 5

A mechanism must be in place to ensure that the participant's needs are met if those needs are outside the instructors' scope of practice and expertise.

Mechanisms for meeting needs outside of scope of practice include:

1. Referral to other practitioner
2. Partnering with a professional with additional expertise (e.g., exercise physiologist or behavioral specialist).

This is only one sample:

**Subject:** Outpatient Diabetes Referral Process

**Policy:** Standard procedures guide outpatient diabetes referrals to ensure that licensed professionals are meeting participant's needs.

**Procedure:**

1. The Clinical Dietician/CDE will document outpatient initial nutrition counseling session using the standard intake form.
2. If during this initial session it is determined that the individual needs additional counseling outside the profession or ability of the Clinical Dietician/CDE an appropriate referral will be made.
3. The individual may be referred to a host of licensed professionals available throughout the community. The following list of professionals is not all inclusive: Exercise Physiologist through Somewhere Hospital, Licensed Professional Counselors working with Counselors R Us, Wound Care Department at Somewhere Hospital, Outpatient Cardiac Rehab Team, Vision Eye Associates, etc....
4. A copy of the individuals counseling record will be forwarded to the referring physician's office. Recommendations for additional counseling would be included in this documentation.