When a member of the Board of Directors is unable to perform their duties due to illness or other reasons, the President-elect will assume those responsibilities. In instances where the President-elect is also unable to fulfill the duties, the President-elect will designate a representative to assume the duties. The responsibilities include coordinating orientation for new Board members, attending media and leadership training, and other duties as assigned by the Board of Directors. The President-elect will ensure the smooth transition of responsibilities.

The President-elect may also be a part of the Planning and Development Committee, which is responsible for the strategic direction and development of the organization. This committee works closely with the Board of Directors to plan and implement initiatives that align with the organization’s goals.

The President-elect is a key figure in promoting the organization’s values and ensuring its growth and development. They are instrumental in maintaining the organization’s culture and values, and in promoting the organization’s mission and objectives. The President-elect must be able to work well with others, making decisions, and managing their time effectively. They must also be able to communicate effectively with others, both within and outside the organization.

The President-elect role is critical to the overall success of the organization. They must have strong leadership skills and be able to inspire others to work towards achieving the organization’s goals. They must also have a clear understanding of the organization’s mission and objectives, and be able to communicate them effectively to others. The President-elect role requires a commitment to the organization and its mission, and a willingness to work hard to achieve its goals.
KNOWLEDGE, SKILLS AND ABILITIES

In addition to all knowledge, skills, and abilities of a Board Director:
- Demonstrates objective leadership and personnel management abilities and promotes a team, consensus-building approach
- Presents a positive professional image, exhibiting professional behavior at all times
- Skilled communicator and facilitator
- Organizational and management skills; ability to manage multiple projects
- Prioritizes issues consistent with ADCES’s strategic plan
- Empowers and respects others
- Appreciates change and the ability to manage change
- High energy level
- Media savvy
- Interest in the general principles of fiscal oversight for not-for-profit organizations
- Awareness of the internal and external political environment

CONFlict OF INTEREST UNDERSTANDING

No member of the Board of Directors shall seek, nor shall he/she derive any compensation, personal profit or personal gain, directly or indirectly, to her/himself or her/his employer by reason of his or her participation with the ADCES. Prohibited compensation includes, but is not limited to, remuneration for services rendered as part of ADCES’s conferences, workshops, courses and publications.