## BC-ADM, CDE, Eligibility Requirements

<table>
<thead>
<tr>
<th>Eligible Professions</th>
<th>BC-ADM*</th>
<th>CDE*</th>
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<tbody>
<tr>
<td></td>
<td>Registered Nurse</td>
<td>Registered Nurse</td>
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<tr>
<td></td>
<td>Registered Dietitian</td>
<td>Registered Dietitian/Dietitian Nutritionist</td>
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<td></td>
<td>Pharmacist</td>
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<td></td>
<td>PA</td>
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<td></td>
<td>Physician</td>
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<td>Clinical Psychologist</td>
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<td></td>
<td>Occupational Therapist</td>
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<td>Optometrist</td>
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<td>Physical Therapist</td>
<td>Physical Therapist</td>
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<td>Podiatrist</td>
<td>Podiatrist</td>
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<td></td>
<td>Certified Clinical Exercise Physiologist (ASCM CEP)</td>
<td>Certified Clinical Exercise Physiologist (ASCM RCEP)</td>
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<td>Health professional with Master’s Degree or higher in Social Work</td>
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### Experience
- 500 clinical practice hours within 48 months prior to taking certification examination
- At least 2 years of experience working under the qualifying profession (not required to be in diabetes)
- 1000 hours of DSMES within 4 years, with 400 hours completed in the preceding year (Note: UQP requirement differs)

### Other Requirements
- Advanced degree (master’s degree or higher in relevant field) for nurses, dietitians, pharmacists, and PAs
- 15 clock hours of diabetes-related continuing education (CE) within the 2 years preceding application to take exam (UQP requirement differs)

### Exam Structure
- 175 multiple choice questions, including 25 pretest/unscored
- Time allowed: 3 hours and 30 minutes
- 200 multiple choice questions, including 25 pretest/unscored
- Time allowed: 4 hours

### Major Exam Content Areas (# of Items/Area)
- Assessment and Diagnosis (47)
- Planning and Intervention (48)
- Evaluation and Follow-up (37)
- Leadership and Advanced Professional Practice (18)
- Assessment of Diabetes and Prediabetes (60)
- Interventions for Diabetes and Prediabetes (89)
- Disease Management (26)

### Practice Exam
- 75 multiple choice questions in 90 minute time frame
- $95
- 50 multiple choice questions in a recommended 1 hour time frame
- $55

### Initial Certification Fees
- $600 (AADE members)
- $900 (non-AADE members)
- $350

### Exam Window
- June (application must be received by May 1)
- December (application must be received by November 1)
- Submit application at any time
- Must sit for exam within 90 days of approval of application

### Renewal Requirements
- Every 5 years
- $500 (AADE members)
- $800 (non-AADE members)
- 1000 practice hours
- Professional development requirements: There are 6 categories, including Continuing Education Hours, Academic Credits, Presentations, Publications or Research, Preceptor, and Professional Service.
- Every 5 years
- $250-$500, depending on deadline chosen
- 1000 practice hours during previous 5 years; definition for renewal practice requirement is expanded over initial requirement (if unable to meet practice hour requirement, must retake exam and provide documentation of 75 hours of CE)
- Minimum of 75 hours of acceptable activities—minimum of 45 hours of formal CE and maximum of 30 hours of other specified activities (academic courses, presentations, publications, or mentorship for NCBDE)
- Current, active license/registration

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*Please see www.diabeteseducator.org/bcadm
*Please see www.ncbde.org/certification_info/eligibility-requirements/ for complete details