ANNUAL STATUS PROCESS

Program coordinator will be notified 45 days prior to due date of Annual Status and Performance Measurement Report

Program coordinator completes and submits form prior to or on due date

Report reviewed by AADE staff for compliance

No concerns

Letter of compliance will be sent if there are no concerns

Concerns

Program coordinator will be contacted to clarify issues/concerns and/or to request the submission of additional materials

Program coordinator did not submit additional materials as required

Accreditation may be withdrawn. Withdrawal process may be initiated

Program coordinator submitted additional materials as required

Materials will be reviewed by AADE staff and compliance determined

If non-compliant, a site visit may be scheduled

Letter of compliance will be sent if all issues are resolved