

STANDARD 5 DSMES TEAM

This is an outline of the components to include in your application and binder for Standard 5.

1. A policy to address needs of participants that are outside the scope of practice or expertise of current DSMES team members.
 - a. The policy can include a list of providers to refer to, such as a dietitian or specialist provider, or can be a statement that participant will be referred to PCP with recommendation for referral for specific need.
 - b. Policy should be separate from the job description.

Professional Team Members

2. At least one team member must be an RD, RN, or Pharmacist **OR** hold a CDE or BC-ADM certification(CDE is NOT required)
3. Include copies of current licenses, registrations, certifications for each professional team member
4. Include a job description for professional team members that reflects specialized clinical knowledge in diabetes and behavior change principles
5. Include an official transcript or copy of CE certificates for 15 hours of diabetes-related CE obtained within the 12 months prior to the application, **OR** a copy of a CDE or BC-ADM certificate for each professional team member. Diabetes-related CE can be in any of the following areas:
 - a. Chronic disease management
 - b. Diabetes-specific content
 - c. Diabetes related content, such as that related to common comorbidities, complications
 - d. Behavior change
 - e. Marketing
 - f. Healthcare administration

Note: Anyone who teaches less than 10% of the time can be considered a guest speaker and is not required to submit licensure or CE certificates and does not need to be listed as an instructor.

Paraprofessional Team Members

6. Paraprofessional team members may include but are not limited to:
 - a. Medical assistants
 - b. Community health workers
 - c. Peer educators
 - d. Pharmacy technicians
 - e. Dietetic technicians
7. Each paraprofessional must have proof on resume or on certificate of training, experience in any of the following areas:
 - a. Diabetes care
 - b. Chronic disease management
 - c. Health and Wellness
 - d. Community health

- e. Community support
 - f. Education methods
 - i. Training can be structured, such as Stanford, DEEP, AADE career paths or other state-specific certification training
 - ii. Training can be designed by an organization with competencies specific to the paraprofessional's role in DSMES and may count towards the required CE hrs.
 - 1. Use Competencies for Diabetes Educators and Diabetes Paraprofessionals as a reference
<https://www.diabeteseducator.org/docs/default-source/practice/practice-resources/comp003.pdf?sfvrsn=2%20%20%20%20praclev2016.pdf>
8. Include an official transcript or copy of CE certificate for 15 hours of diabetes-related CE for each paraprofessional team member obtained within the 12 months prior to the application. Continuing education should be specific to the role the paraprofessional serves on the team.
9. Include documentation showing that the Quality Coordinator (if a professional instructor) or professional instructor provides oversight of the paraprofessional team members, such as in the job descriptions.
10. The job description for paraprofessionals should be separate from the professional team members and can include the following tasks:
- a. Provide instruction
 - b. Reinforce self-management skills
 - c. Support behavior change
 - d. Facilitate group discussion
 - e. Provide psychosocial support
 - f. Provide ongoing self-management support